



BON SECOURS CHARITY HEALTH SYSTEM

A member of the
Westchester Medical Center Health Network

CONFIDENTIALITY ACKNOWLEDGEMENT

I hereby acknowledge that, in accepting a position, volunteering, functioning in the capacity of a student or becoming a member of the medical staff of Bon Secours Community Hospital, Good Samaritan Regional Medical Center or St. Anthony Community Hospital and the Bon Secours Charity Health System, it is my responsibility to access and use confidential information in the course of my professional and job duties in an appropriate way. Confidential information includes, but is not limited to, information about patients, employees, medical staff, volunteers, vendors, supplies, contractors, visitors, payroll and financial data operations, programs and plans of the Health System. A breach of confidentiality occurs when a physician, employee, student or volunteer willfully, negligently or carelessly discloses or causes to be disclosed, orally or in written form, any confidential information to any person who does not have a valid "need to know." It is also not permissible for a physician, employee, student or volunteer to acquire confidential information for which he/she does not have a "valid need to know" or is not authorized to have, even if no disclosure occurs.

Violation to this agreement may subject me to civil penalties and/or disciplinary action up to and including dismissal.

Physician, employee, volunteer, student
Signature

Date

Witness

Date